

# CALL TO THE 2009 TENTH CONGRESSIONAL DISTRICT DEMOCRATIC CONVENTION

1. CALL.

According to the authority provided by the Virginia Democratic Party Plan, the Tenth Congressional District Democratic Committee hereby calls a Convention to be held at **10:00 AM on Saturday, May 9, 2009 in the Heritage High School, 520 Evergreen Mill Road, SE, Leesburg, VA 20175**. The doors to the convention will open at 9:00 AM. **Credentials will be available from 9:00-9:30 AM.**

2. INCORPORATED DOCUMENTS.

All appropriate provisions of the Virginia Democratic Party Plan, as amended, the Guidelines issued by the Democratic Party of Virginia (DPVA) in December 2008, and the State Central Committee District Convention Allocation Breakdown Formula "A", issued by the Democratic Party of Virginia are incorporated into this Call by reference and made a part hereof.

3. PURPOSES.

The purposes of the District Convention shall be:

- a. To elect 20 members of the State Central Committee.
- b. To consider resolutions; and,
- c. To conduct such other business as may properly come before the convention.

4. SELECTION OF DISTRICT CONVENTION DELEGATES. The delegates to the District Democratic Convention shall be selected by county and city caucuses as follows:

- a. Delegates to the District Convention shall be those elected by city, county or magisterial district Caucuses beginning at:
  - 1) **12:00 Noon on Saturday, April 18**
- b. The Caucuses may be Assembled or Unassembled ("Firehouse Primary"). Localities holding Unassembled Caucuses should also provide for pre-Caucus absentee voting in person at a publicized location on Thursday, April 16.

5. ALLOCATION OF DISTRICT CONVENTION DELEGATES. The **203** delegates to the 10<sup>th</sup> Congressional District Democratic Convention shall be allocated as follows:

County / City within the 10 <sup>th</sup> District	Delegates	
	Male	Female
Clarke County	2	2
Fairfax County	34	33
Fauquier County	4	4
Frederick County	8	8
Loudoun County	35	36
Prince William County	7	6
Warren County	4	4
<u>Cities of Manassas &amp; Manassas Park</u>	<u>5</u>	<u>5</u>
City of Winchester	3	3
<b>Total:</b>	102	101

**There are no Alternates.** Persons selected at the caucuses who cannot participate in the Convention may be replaced by their local committees prior to the convening of the convention.

6. RULES OF DISTRICT CONVENTION DELEGATE SELECTION.

- a. PARTICIPATION AND OUTREACH. Participation in the District Democratic Convention delegate selection and state Central Committee Election processes is open to all registered voters who wish to participate as Democrats. All meetings shall be open to all who consider themselves members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, economic status, or disability. All meetings should be publicized fully using various forms of media.
- b. COUNTY AND CITY CALLS. Each County and City Democratic Committee shall provide the call to caucus to the State Democratic Party **AND** the 10th District Democratic Committee Chair by April 3, 2009.
- c. FILING DEADLINES. Any Democrat wishing to be a delegate to the District Convention must file a certificate of candidacy with the Chairperson of the local county or city Democratic committee, or a designated representative, by the filing deadline.

**1) For caucuses to be held on Saturday, April 18, 2009, the filing deadline is 5:00 PM on Monday, April 13, 2009.**

Only those delegate candidates who have filed by the deadline will appear on the ballots distributed at the caucuses. Each County and City Committee shall provide notice of the filing deadline and of the date, time and place of the caucus at least seven days but not more than two weeks prior to the caucus.

- d. DECLARATION. All candidates for delegate, and all persons participating in the caucuses, shall sign a Declaration form which includes an affirmation that the person is:
  - 1) A resident of, and registered to vote in, the jurisdiction holding the caucus
  - 2) Does not intend to support any candidate who is opposed to the Democratic nominee in the next ensuing general election
  - 3) Considers themselves to be a Democrat
  - 4) Is not a member of any other political party; and
  - 5) Has not participated and will not participate in the nominating process of any other political party for the 2009 general election.
- e. CERTIFICATION OF DISTRICT DELEGATES. Within five days after each caucus, each county and city Democratic Committee Chair shall provide the State Democratic Party **AND** the Chair of the District Committee with a certified list of delegates, including the name, address, telephone number, fax number and/or e-mail address (if available).
- f. RULES AND NOTICE. Each county and city Democratic Committee within the Congressional District shall establish rules for its caucuses in conformity with this call, the State Party Plan, and the Guidelines. Such rules shall be adopted in a timely manner and shall provide for required public notification of the time, place and method of Delegate selection.

7. DISTRICT CONVENTION RULES AND COMMITTEES. The District Democratic Convention shall be governed by the rules developed by the Temporary Rules Committee and rules developed by the Permanent Rules Committee and adopted by the Convention.

The District Chair shall appoint the conveners of the Temporary Committees on Credentials, Rules and Resolutions. The members of each committee will be appointed by the District Chair and are subject to approval by the district committee. The District Convention shall elect Permanent Committees on Credentials, Rules and Resolutions. Each committee shall be composed of at least 5 but not more than 15 members.

8. FILING FOR THE CAUCUSES.

- a. FORMS. Any Democrat wishing to be a delegate to the District Convention must file a certificate of candidacy using a form approved by their local committee with the chairperson of the local county or city Democratic Committee, or a designated representative, by the filing deadline. Only those

persons who have filed to be a delegate to the District Convention by the deadline will have their names printed on the ballots distributed at the caucuses.

- b. **FEES. A voluntary \$10.00 filing fee for 10<sup>th</sup> District Convention delegate candidates is requested in addition to \$10.00 filling fee requested by MMPCDC. Total fees may not exceed \$20.00.** These fees shall be collected by the county or city committees within the 10<sup>th</sup> District and the District portion shall be forwarded to the Treasurer of the 10<sup>th</sup> CDDC, Sam Crockett, PO Box 353, Waterford VA 20197-0353, no later than Friday, May 1, 2009. Committees use these fees to offset the costs of advertising and holding the caucuses and conventions. However, no person will be denied participation because they have not paid the fee.
- c. **NOTICE.** In accordance with Section 9.1 of the State Party Plan, each county and city committee shall provide notice of the filing deadline and of the date, time, and place of the caucus at least seven (7) days but not more than two (2) weeks prior to the caucus. A copy of the required notice shall be mailed to the Secretary of the Central Committee on or before the day it is to be published or distributed. Such notice shall be kept on file for at least one year thereafter at State Party headquarters and shall be made available at reasonable times to any Democrat. Within five (5) days after each caucus, each county and city chairperson shall provide the State Party **AND** the District Chair with a certified list of delegates including name, mailing address, telephone number, and email address (if available).
- d. **FILLING VACANCIES IN DELEGATIONS.** Vacancies in each jurisdiction's delegation may be filled by electing persons within each jurisdiction prior to the convening of the convention.

9. ELECTION OF MEMBERS OF THE STATE CENTRAL COMMITTEE.

- a. **ELECTION.** The twenty members of the Democratic State Central Committee from the Congressional District shall be nominated by locality caucuses and the names of persons nominated shall be presented to the convention for election. The locality caucuses shall select the following numbers of State Central Committee members:

Locality	Seats on Committee	Division
Fairfax County	7	4 male, 3 Female
Loudoun County	6	3 Male, 3 Female
Fauquier Co., Prince William Co., Cities of Manassas & Manassas Park, Clarke Co., Warren Co., Frederick Co., & City of Winchester	1 each for a total of 7	Equal division will be achieved by the election of County/City Chairs/Reps and the Elected Official at the first meeting of the newly-elected committee.
<b>Total:</b>	<b>20</b>	<b>24 Total</b>

- b. **FILING TO BE A CANDIDATE FOR MEMBERSHIP.** Candidates must file for election to the State Central Committee from the Congressional District. The filing must contain the full name of the candidate, mailing address, county or city of residence, voting precinct, telephone number (home or work), and Email address (if applicable). An [application form](#) will be provided to County and City Chairpersons for distribution to persons seeking to be candidates for membership. Candidates must file with the District Chair via [mail](#) or [Email](#) or in person by 7:30 PM on May 1, 2009. Filing by FAX is not permitted as the Chairman does not have a FAX machine. There is NO filing fee when filing as a candidate for membership on the 10<sup>th</sup> Congressional District Democratic Committee (10<sup>th</sup> CDDC).
- c. **FILING TO BE A PERMANENT CONVENTION COMMITTEE MEMBER.** [Persons who wish to serve on the District Convention Permanent Credentials, Rules, or Resolutions committees shall file their intent via letter or Email or in person with the 10<sup>th</sup> District Chairman no later than 7:30 PM, May 1, 2009.](#) Persons selected will be notified via letter or Email. A simple statement of a desire to serve on one of the committees is sufficient.
- d. **SLATES.** By vote of the 10<sup>th</sup> District Committee, no slates are permitted at the Convention in the balloting for members of the 10<sup>th</sup> Congressional District Democratic Committee.

10. NEWLY-ELECTED DISTRICT COMMITTEE MEETINGS. As set forth in Party Plan Section 4.18, the newly elected congressional district committees shall meet to elect officers and additional members (as provided in Party Plan Section 6.2) prior to the [first meeting of the newly elected State Central Committee, which will be on June 13, 2009](#). The place, date, and time of this meeting shall be determined prior to the adjournment of the District Convention.

11. RESOLUTIONS.

For a resolution to be considered at the District Convention it must be received by Richard Hampton, [Standing Resolutions Committee](#) Chairman, no later than [5:00 PM, April 25, 2009](#). Mailing Address: 415 N. Loudoun St., Winchester, VA 22601. Resolutions may also be filed by email to the following: [rahhar415@verizon.net](mailto:rahhar415@verizon.net). All resolutions adopted by the District Convention will be certified by the District Chair and forwarded to the State Central Committee for consideration by May 19, 2008.

12. FILING DEADLINES AND LOCATIONS.

All documents to be filed with District Chair or the State Party must be submitted by the stated deadlines and must be in-hand by those deadlines. Postmarks are not sufficient for compliance. Filing by email is permitted, provided that the form is received and in-hand by the deadline.

- a. All papers to be filed with the Chair of the District Committee shall be filed at the following address: Richard M. Galecki, 6495 Lancaster Drive, Warrenton, VA 20187 (phone, 540-347-5550), Email: [mrgalecki@comcast.net](mailto:mrgalecki@comcast.net). Filing by FAX is not permitted as the Chairman does not have a FAX machine.
- b. All papers to be filed with the State Democratic Party or its Chair shall be filed at: Democratic Party of Virginia, 1710 E Franklin St., Richmond VA, 23223 (phone, 804-644-1966). Email: Don Mark, Political Director, at [don@vademocrats.org](mailto:don@vademocrats.org).

13. SPECIAL NOTE.

Filing forms may only be filed in person, by U.S. Mail, express mail (USPS, FedEx, UPS, etc.), or by Email. All Statements of Candidacy Forms must show the signature of the filer.